

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – June 17, 2010

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Present were: Mr. Ward, Mrs. Brott, Mr. Parisio, Mr. Geiger and Mrs. Domenighini
- 1.2 Welcome to Visitors
- 1.3 Flag Salute led by Mr. Xanthus

2. AGENDA/MINUTES

- 2.1 Consider approval of Minutes for the Regular Meeting of May 6, 2010 and the Special Meetings of May 13, 2010 and June 8, 2010. Mr. Geiger moved, seconded by Mrs. Domenighini, to approve the aforementioned minutes. The motion passed unanimously with 5 yes votes.
- 2.2 Consider approval of Agenda for June 17, 2010. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the agenda for June 17, 2010. The motion passed unanimously with 5 yes votes.

3. ITEMS FROM THE FLOOR - None

4. REPORTS

4.1 Employee Associations (WUTA & CSEA) – No report

4.2 Principals

(WHS) Mr. Geivett reported:

- End of year activities and Graduation went well
- Coach Speckman assembly was appreciated by staff and student body
- Wanted to publicly thank Dr. Olmos – appreciated his association with him and thought they learned and grew together over the last four years. He respects and will miss Dr. Olmos and thoroughly enjoyed working with him.

(WIS) Mr. Bazan reported:

- Updated the Board of the PLC (Professional Learning Community) process
 - ❖ Committee recommended an early release on Wednesdays for “Collaboration Days” for the upcoming school year (2010-2011)
 - ❖ Objective – good learning environment
 - ❖ WIS is in PI status – doing everything possible to not only get out of PI status but also to improve test scores and achievement
 - ❖ WIS has an abundance of minutes in their school day, so instructional minutes are not a concern
 - ❖ Handed out a flyer to the Board regarding the Transformation of WIS to a PLC with the bell schedule included
 - ❖ WIS wants to be a “great” school – a model school
 - ❖ Advanced notice to parents is crucial. WIS is thinking of having a parent orientation to discuss the PLC concept since parents are a crucial part of Team WIS
 - ❖ The Board directed Mr. Bazan to proceed with notifying the media, parents, etc. and to move forward with his planning for the PLC

(MES) Ms. Parsons reported:

- She attended the website training put on by Mr. Lillie and also was excited about the new parent notification system the District is getting
- She was accepted into an administrator’s academy which she will start attending in the fall during two days a month, every other month, and is looking forward to it
- Summer School started last Friday
- She wanted to give a public thank you to Dr. Olmos for always putting students first and for being great to work with

(WCHS) Dr. Olmos reported:

- WCHS had a barbeque to celebrate the end of the term
 - Seven graduates went through the ceremony
 - Summer School is being housed at WCHS and running smoothly thanks to Shelley Taylor – she is invaluable. Dr. Olmos commented there are good numbers which is unfortunate because with the budget, we can't count on Summer School always being offered.
- 4.3 **Director of Business Services** – Ms. Skala addressed the Board and said she had some good news to report. Dina Ibrahim was the successful candidate to fill the Account Clerk-Accounts Payable position and will begin on July 1, 2010. She feels very fortunate and happy to have her on board. She handed out an article on State Receivership and State Emergency Loans to the Board. Ms. Skala read portions of the article which stated how parents criticized the state's decision to overtake their district. She commented that it was unnerving. Discussion ensued regarding receivership by the State. Mrs. Brott commented that we need to inform the community members about the seriousness of this matter. Ms. Skala said she will work on getting something out to the public – we can count on adding 20% - 30% on to our existing budget crisis if a state receiver comes in.
- 4.4 **Director of Technology Services** – Mr. Lillie thanked Mrs. Susan Cameron for helping in organizing a date for the class website training. Seven people showed up and he thought the workshop went well. He hopes to be able to put on more classes in the future. He thanked Mr. Geivett, Mrs. Parsons and Mr. Bazan for being part of the committee to review the different software available for the attendance/announcement/emergency parent contact program. They re-examined what we are currently using and what needs have to be addressed. With the new program there will be a \$1,000 savings for next year. The new program, Alert Now, offers a translation feature which we do not currently have which is a huge plus for our district with our demographics. He hopes to have it in place for the beginning of the school year. Right now Aeries is in the Summer School mode – the roll over will take place in mid July which is huge since the cafeteria, library and Alert Now software all pull from Aeries (our student information data system). Last week he had the opportunity to meet with his counterpart at Chico Unified and was encouraged to discuss common challenges – good collaboration. His department is conducting summer maintenance on the computers. Mr. Lillie also wanted to publicly thank Dr. Olmos for setting a high bar for future superintendents.
- 4.5 **Director of Transportation/Facilities Operations** – No report
- 4.6 **Superintendent** – Dr. Olmos thanked John Alves and Valerie Taylor and their crews for their hard work in setting up Summer School and getting ready for the new school year – their work never stops. He also noted that John Alves is working very hard with a skeleton crew on the gym roof and other repairs. Dr. Olmos gave thanks to the Management Team and all staff he has worked closely with over the last four years for making Willows such a special place. Also, he thanked the Board for their support during the last four years. He hopes he made a difference and will definitely miss everyone, especially the kids.
- 4.7 **Governing Board Members**
- Mrs. Domenighini** – She thanked Dr. Olmos for his four years of hard work. She said Mrs. Pastorino's retirement dinner was very nice – she received great recognition and what made it more special were all the students and former students who were there. It was a great celebration for a great lady.
- Mr. Geiger** – He said he also attended Mrs. Pastorino's retirement party. He said it was very nice to see the warm reception of everyone there and appreciated the community who was behind the program for many years. He hopes the program will continue under Mr. West's direction and allow him to continue on with Mrs. Pastorino's legacy. He thanked Dr. Olmos and said he felt very fortunate for his direction and the “open door” policy he allowed his board members. Public education has many complexities behind it with different funding, etc. He feels he will continue to be a better board member from what he learned while Dr. Olmos was superintendent. He wished him all the best in his next adventure.
- Mrs. Brott** – She reported she attended the graduations and will miss Dr. Olmos. She appreciates all their discussions and that he always made kids his number one priority and always wanted the very best for WUSD. She wished him and his family all the best in the future.
- Mr. Ward** – He commented that he is the short term on the Board and hasn't had the opportunity to work with Dr. Olmos that long but really appreciated Dr. Olmos explaining any questions he had and the professionalism he always showed. He will miss him. Mr. Ward was very impressed with the FFA at the Glenn County Fair – he believes WHS is very fortunate to have Ms. Samons and Mr. Xanthus as instructors. WHS was very well represented with the shop projects and livestock – they should be commended on all the projects. He also attended the Scholarship Awards Ceremony at the high school and

was amazed and impressed with the amounts of money given away and the quality of the recipients. The graduation ceremonies were all very well orchestrated and went very smoothly.

Mr. Parisio – He attended the fair and thought both FFA and 4H did a fabulous job with the animals and shop projects. He had the privilege of handing out two scholarships during the Scholarship Awards Night at WHS and was very impressed with the entire evening. He attended two of the graduations and thought the speeches were very well presented. Also, he thanked Dr. Olmos for putting Willows at the top of his list and making the students his top priority. He also appreciated his presence at the many sporting events, project nights and fairs he attended. He thanked him for all his time and effort he has put into this District and this town. He wished him well in the future.

4.8 ASB Quarterly Reports – MES

5. CONSENT CALENDAR

A. GENERAL

1. Accept \$93.00 donation from Kathy Landini for Mrs. Egly's field trip.
2. Accept donation of 8 personal computers, 1 monitor and 5 keyboards/mice from the Glenn County Health Department.
3. Approve Parent Alert Plan System.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #10-11-34 through #10-11-42 to attend school in another district for the 2010/11 school year.
2. Approve Interdistrict request for Student #10-11-07 through #10-11-16 to attend school in the WUSD for the 2010/11 school year.
3. Approve the 2010/11 Consolidated Application for Funding Categorical Aid Programs (Part 1)

C. HUMAN RESOURCES

1. Ratify employment of Shyla Allen as Clerical Aide II at WIS (2-3/4 hrs/day) for the 2010/11 school year.
2. Ratify employment of Lauren Albert (social studies), Amy Steele/Teresa Woods (English-job share) as summer school teachers.
3. Ratify employment of Shelley Taylor as Summer School Secretary.
4. Ratify employment of Kathy Parsons as Summer School Principal.
5. Ratify employment of Kristin Ochs as J.V. Volleyball Coach for WHS for the 2010/11 school year.
6. Approve employment of Certificated personnel for 2010/11: Dianna Abold, Lauren Albert, Connie Funke & Sarah Wiggett
7. Approve employment of Classified personnel for 2010/11: Barbara Berens
8. Accept resignation of Dr. Steve Olmos as WUSD Superintendent, effective June 18, 2010.

D. BUSINESS SERVICES

1. Consider approval of budget revisions.
2. Consider approval of warrants from 5/5/10 through 6/9/10.

Mr. Ward asked for Item C-7 to be pulled and Mr. Geiger asked to pull Item C-8 before voting took place. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the Consent Calendar, excluding Items C-7 and C-8. The motion passed unanimously with 5 yes votes. Item C-7: Mrs. Domenighini moved, seconded by Mr. Geiger, to approve Item C-7. The motion passed with 4 yes votes and 1 abstention (Mr. Ward). Item C-8: Discussion followed with more farewells and good wishes to Dr. Olmos. Mr. Geiger moved, seconded by Mr. Parisio, to approve Item C-8. The motion passed unanimously with 5 yes votes.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations.:

BP/AR 1240	Volunteer Assistance
BP 1330.1	Joint Use Agreement
BP/AR/E 3320	Claims and Actions Against the District
BP/AR 3515.2	Disruptions
BP/AR 4030	Nondiscrimination in District Employment

An Equal Opportunity Employer

AR 4031	Complaints Concerning Discrimination in Employment
BP/AR 4127 4227 4337	Temporary Athletic Team Coaches
AR 4154 4254 4354	Health & Welfare Benefits
BP/AR 4157 4257 4357	Employee Safety
AR 4161.2 4261.2 4361.2	Personal Leaves
AR 4161.8 4261.8 4361.8	Family Care and Medical Leave
BP 5127	Graduation Ceremonies and Activities
BP 5131	Conduct
BP/AR 5131.7	Weapons and Dangerous Instruments
BP/AR 5141.26	Tuberculosis Testing
AR 5141.4	Child Abuse Prevention and Reporting
AR 5144.1	Suspension and Expulsion/Due Process
AR 5144.2	Suspension and Expulsion/Due Process (Students with Disabilities)
BP/AR/E 5145.11	Questioning and Apprehension by Law Enforcement
BP 5145.3	Nondiscrimination/Harassment
E 5146.6	Parent Notifications
BP/AR 6142.7	Physical Education and Activity

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Information only at this time.

2. **(Action)** Consider changing or cancelling July meeting date. There was discussion concerning this matter. Mrs. Domenighini moved, seconded by Mr. Geiger, to cancel the July meeting. The motion passed with 4 yes votes, 1 no vote (Mr. Ward).
3. **(Action)** Consider approval of Resolution #2009-10-19, Ordering Governing Board Member Election. Mr. Geiger moved, seconded by Mrs. Domenighini, to approve Resolution #2009-10-19. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

B. EDUCATIONAL SERVICES

1. **(Action)** Consider expulsion of Student #2009-10-11 through the spring semester of the 2010/11 school year. Student to comply with suggested remediation. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and continued placement in WUSD's Independent Study Program without further Board hearing. Mr. Geiger moved, seconded by Mrs. Brott, to approve the expulsion of Student #2009-10-11 according to the Stipulated Expulsion Order. The motion passed unanimously with 5 yes votes.
2. **(Action)** Consider approval of increasing lab fees at Willows High School. Mr. Geiger moved, seconded by Mrs. Brott, to approve increasing lab fees at WHS. Mrs. Domenighini asked for the reason for the increases. Mr. Xanthus, WHS welding instructor, addressed the Board to help explain why this is necessary. He talked concerning the welding fees. He said he took a poll from other welding instructors and said it is a two-fold process. He said students will accumulate their own tool box and build up their equipment as they progress in the program. By the time they leave the program they will have equipment to begin in the work force. WHS is also phasing over from beginning welding and introducing Ag Mechanics. They will be able to take home their projects so the increased fees will help cover the costs. The fees help provide for initial materials, but if an advanced student is taking more than one period, he will get a break on the fee for any additional periods. Mr. Xanthus is also going to purchase locks for their lockers so they have a safe place to keep their equipment. The locks will be purchased out of the Ag Incentive Grant. There was also a discussion concerning locks for the PE department. WHS is looking

into purchasing locks for PE as well. Coach Moore is researching the costs for PE locks. The motion passed unanimously with 5 yes votes to increase the lab fees at WHS.

C. HUMAN RESOURCES

1. **(Action)** Consider approval of Sarah Wiggett's request to reduce her workload to 4/5 (four days per week) for the 2010/11 school year, by means of a Willie Brown assignment. Mrs. Brott thanked Mrs. Wiggett for her willingness to work fewer days to help out the District with the current fiscal crisis and really appreciated her gesture. Mr. Geiger moved, seconded by Mrs. Brott, to approve Mrs. Wiggett's request to reduce her workload for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
2. **(Action)** Consider approval of Joan Wagner's request for a one-year leave of absence as Elementary School Teacher for personal reasons. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve Mrs. Wagner's leave of absence request. The motion passed unanimously with 5 yes votes.

PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow public input regarding the proposal (see attached proposal) from Willows Unified School District (WUSD) to the Willows Unified Teachers Association (WUTA). Public hearing opened. No. comments. Public hearing closed.

PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow public input regarding the initial proposal (see attached proposal) from the Willows Unified Teachers Association (WUTA) to the Willows Unified School District (WUSD). Public hearing opened. The Board shared some concerns about the proposal from WUTA. Public hearing closed.

D. BUSINESS SERVICES

PUBLIC HEARING: In accordance with Education Code §42103, a Public Hearing will be conducted at this time to allow public input on the Willows Unified School District's 2010/11 original budget. (Available for preview at the District Office, 823 W. Laurel Street, Willows, CA) Public hearing opened. Ms. Skala, WUSD Business Manager, addressed the Board. She stated that WUSD will very likely have an adoptable budget. Resources equal expenditures and the required reserve level is greater than 1% - we are at 1.43%, so we have met those criteria. The State and County require we meet our obligation for the current year and two years out – that is what makes an approved budget. She had to pull everything out to balance the budget – there is nothing left in special reserve or post retirement and once this money is spent and gone - it is gone. This is very concerning when anything can happen. We are living on prior year ADA which is a little over 1600 ADA. Declining enrollment is a concern, but we hope to hold where we are currently – additional cuts will have to be made if ADA continues to decline. We could have August cuts. AARA funding will be gone – we have used all of our stabilization money. One time resources are gone. The same cuts we had on the cut list for last year may have to be on the list again for next year. The Special Ed bill back may go up in the multi year. Ms. Skala is very concerned about reserve levels because the State isn't giving us cash and is deferring payments to us so our reserve levels serve not only as a safety net but as our cash flow. Fund 14 has been eliminated. Deferred maintenance has been transferred into the general fund, but we don't have much money (\$179,000) there, so it is essential to try to hold on to that money considering the age of our buildings. The cuts have already been incorporated into the budget. She hasn't reflected MAA money into the budget because of the volatility of MAA - it has restrictions on it. It's a very sad budget. She is afraid we will be designated as a disapproved budget. The process that we would have to go through is that we would be notified in August to re-do the budget and resubmit by September and to address that we are fiscally solvent for not only the current year but also for the out years. If that doesn't work they can assign us fiscal advisors or other committees to help, but basically after October if we can't get the budget revised the County has the ability to come in becoming far more involved in our budget. By October 30th we need to have an adoptable budget. The County could rescind decisions that could affect us. The State is passing their cash flow problems onto districts. Ms. Skala will meet with the County office next week to discuss the process. On the cut list there are 6 furlough days (including 1 staff development day) and 5% pay cut was discussed. All components within the District need to come together to make it through this difficult fiscal time. There was a discussion regarding advertising from out of district schools within our district. Public hearing closed.

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1. **(Action)** Consider approval of the Willows Unified School District's 2010/11 original budget. Mrs. Brott moved, seconded by Mr. Geiger, to approve the 2010-11 original budget. Discussion followed. The motion passed unanimously with 5 yes votes.

PUBLIC HEARING: In accordance with Education Code §42103, a Public Hearing will be conducted at this time to allow public input; discuss proposed uses of the funding and approve/disapprove use of funding on the Budget trailer bill (SBX 3 4) Flexibility Transfers for State Categoricals on the Tier III list. Public hearing opened. Minimum discussion. Public hearing closed.

2. **(Action)** Consider approval of receipt of flexibility transfers as prescribed by the Budget trailer bill (SBX 3 4) approved February 20, 2009 to be used to meet other educational purposes. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve receipt of flexibility transfers as prescribed by the Budget trailer bill (SBX 3 4). The motion passed unanimously with 5 yes votes.
3. **(Action)** Consider approval of Specific Waiver Request. Mrs. Brott moved, seconded by Mr. Geiger, to approve the Waiver Request. The motion passed unanimously with 5 yes votes.
4. **(Action)** Consider approval of Agreement for Professional Services with Kingsley Bogard Thompson LLP for the 2010/11 school year. Mrs. Brott moved, seconded by Mrs. Domenighini, to approve the Agreement for Professional Services with Kingsley Bogard Thompson LLP for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
5. **(Action)** Consider approval of Agreement for Professional Services with Dannis Woliver Kelley for the 2010/11 school year. Mrs. Brott moved, seconded by Mr. Geiger, to approve the Agreement for Professional Services with Dannis Woliver Kelley for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
6. **(Action)** Consider approval of Agricultural Career Technical Education Incentive Grant 2010-2011 Application for Funding (\$18,312) Mr. Geiger moved, seconded by Mrs. Brott, to approve the Agricultural Career Technical Education Incentive Grant. The motion passed unanimously with 5 yes votes.
7. **(Action)** Surplus. Mrs. Domenighini moved, seconded by Mrs. Brott, to approve the Declaration of Surplus Items of No Value. The motion passed unanimously with 5 yes votes.

7. ANNOUNCEMENTS

1. The next Regular Board Meeting will be held on August 5, 2010, at 7:00 P.M.

The Regular Meeting adjourned at 9:12 p.m. with a recess before going into Closed Session. Mr. Parisio will report out in Open Session upon the conclusion of Closed Session.

8. CLOSED SESSION

Closed Session began at 9:28 p.m.

1. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Steve Olmos. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential
2. Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation – Tim Crews v. Willows USD, et. al, Case No. 09CV00697
3. Pursuant to Government Code §54957: Public Employee Dismissal/Discipline/Release
4. Pursuant to Government Code §54957: Public Employee Appointment – Interview Candidate for Superintendent Position

At 11:35 p.m. the meeting reconvened to Open Session. Mr. Parisio reported out:

- Item 1: Update and direction given.
- Item 2: Update given.
- Item 3: Direction given.
- Item 4: Interviewed candidate – no action taken.

9. ADJOURNMENT

The meeting adjourned at 11:36 p.m.